

2018 AGM Minutes

November 8, 2018

1	Welcome, declaration of a quorum & outline of meeting rules
2.	Approval of agenda Deborah Byrne moved, Evelyne Bouchard seconded that the agenda be approved as circulated. Motion carried
3	Special resolution to approve date of AGM Moved as a special resolution by Deborah Byrne, seconded by Cillian Collins that pursuant to The Government of Canada's Decision no D-005/18, File No. 960595-9, be it resolved that Passive House Canada – Maison Passive Canada, will call its Annual General Meeting by November 30 for the years 2018-2021. Motion carried unanimously
4.	Approval of 2017 AGM minutes Deborah Bryne moved, Mark Bernhardt seconded that the 2017 AGM minutes be approved as circulated. Motion carried
5.	CEO Report Rob Bernhardt provided remarks from the CEO
6.	Auditors report & appointment of auditors Marcel Studer reviewed the financial results described in the 2017 audited financial statements. Moved by Marcel Studer, seconded by Mark Ashby that the audited financial statements prepared by Dixon, Dusanj & Wirk be approved as presented. Motion carried Moved by Marcel Studer, seconded by Mark Bernhardt that Dixon, Dusanj & Wirk, be appointed as auditors for 2018. Motion carried

7.	<p>Nominating committee report</p> <p>Marcel Studer, as chair of the Nominating Committee outlined the process undertaken by the committee to identify organizational needs, recruit candidates and conduct a poll of members to determine their preferred candidates. The results of the poll were provided. Moved by Marcel Studer, Seconded by Evelyne Bouchard that the following candidates be elected for the terms indicated:</p> <ul style="list-style-type: none"> • Deborah Bryne 1 year • Suzanne Christiansen – 3 years • Andrea Crum-Ewing – 3 years • Craig Dockerill – 1 year • Chris Hill – 3 years • Peter Thaler – 1 year <p>Motion Carried</p>
8.	<p>Marcel Studer called upon Karl Yonker and Alan Murphy to come forward and be recognized for their service as founding Board members.</p>
9.	<p>Meeting adjourned</p>